

QUALITY MANUAL: REGULATION AND CREDIT FRAMEWORK FOR THE CONFERMENT OF AWARDS

The requirements that must be followed by all students and staff to achieve an award of the University are set out the academic regulations. Collectively these documents are known as the Regulation and Credit Framework for the Conferment of Awards.

1.1 Purpose

- 1.1.1 The University's Regulation and Credit Framework for the Conferment of Awards sets out the academic regulations of Canterbury Christ Church University. These are the requirements that must be followed by all staff and students in order for an award of the University to be granted.
- 1.1.2 The requirements for the structure of the curriculum are set out in the *Academic Framework for the Design and Delivery of University Awards* and the *Framework for Research Awards*.

1.2 The Regulatory Structure

- 1.2.1 There are a range of regulations that together comprise the Regulation and Credit Framework for the Conferment of Awards:
 - i. **General Regulations** – set out the awarding capacity of University and details the types of award the University may approve at each level of study.
 - ii. **Regulations for Taught Awards** – provide the regulations governing all taught awards including the requirements in place regarding Boards of Examiners and Examination, the pass, classification, progression and credit requirement for taught provision, rules for examinations and time constrained assessments, and rules relating to assessment, reassessment and the recognition of prior learning.
 - iii. **Regulations for Research Awards** – describe the requirements for the award of the University's research degrees.
 - iv. **Special Regulations** – see 1.4 below.
 - v. **Additional Regulations** – see 1.5 below.
- 1.2.2 Together these regulations enshrine the University's commitments in relation to its degree awarding powers and rules surrounding awards. There are a range of detailed underlying policies and procedures that allow the regulations to be delivered in fair and consistent manner.
- 1.2.3 If there is any conflict of interpretation between these Regulations and underlying policies and procedures, the Regulations have precedence subject to any interpretation being in favour of the student.

1.3 Approval and Review

- 1.3.1 Adjustments or additions to the regulations come about only as a result of careful deliberation and full consideration through the University's academic governance processes. Changes are usually a result of developments to the academic portfolio, University-wide change initiatives or the periodic review of the University's policies and operating practices.
- 1.3.2 It is a general principle that any regulatory or policy adjustments will come into operation at the start of a new academic year. Following the consideration and approval of changes by the

Academic Board, they are enshrined in the regulations by the Quality and Standards Office, who work closely with the lead proposer(s).

- 1.3.3 The regulatory documents undergo detailed scrutiny on behalf of the Education and Student Experience Committee and Academic Board. This allows the University to ensure that principles approved by Academic Board are properly articulated and implemented.

1.4 Special Regulations

- 1.4.1 Some courses and awards have approved Special Regulations that extend or limit the University regulations due to professional body and/or employer requirements. Special Regulations take precedence over the General/Taught Regulations. Where the Special Regulations are silent however, the standard regulations for the relevant level of study apply in full.
- 1.4.2 The need for Special Regulations is usually identified during course development. Evidence of professional body/employer requirements is normally required. The authorisation of Special Regulations ultimately rests with Academic Board and follows a staged approval process:
- Drafted with the advice and scrutinised scrutiny of the Quality and Standards Office.
 - Formally considered by the Learning, Teaching and Assessment Working Group to ensure alignment with the University's Learning and Teaching Strategy.
 - Recommended for approval by the Standing Approval Panel considering the course.
 - Formally approved by the Academic Board.

1.5 Additional Regulations

- 1.5.1 Additional Regulations are required when the regulatory arrangements for an award or awards sit outside the University's full control, in, for example, the case of a joint degree. Responsibility for the approval of Additional Regulations rests with the Academic Board and, where necessary, the equivalent academic governance processes of any other degree awarding bodies involved.