

**CANTERBURY CHRIST CHURCH UNIVERSITY**  
**SPECIAL REGULATIONS: BSc (HONS) MATHEMATICS WITH SECONDARY**  
**EDUCATION (Course Code: UF10001173)**

**INTRODUCTION**

- 1 BSc (Hons) Mathematics with Secondary Education is joint degree awarded by Canterbury Christ Church University and the University of Kent. Mathematics modules are provided by the University of Kent. Education modules are provided by Canterbury Christ Church University.
- 2 These Special Regulations govern the arrangements for the recommendation of Qualified Teacher Status (QTS) for BSc (Hons) Mathematics with Secondary Education. The recommendation for Qualified Teacher Status is made solely by Canterbury Christ Church University.
- 3 These Special Regulations should be read in conjunction with the Additional Regulations agreed with the University of Kent.

**GENERAL ENTRY REQUIREMENTS**

- 4 Entrants must meet the entry requirements specified by the University of Kent.
- 5 Entrants must meet the entry requirements specified by the Department for Education, or other regulatory body created by Department of Education. The University may offer candidates not appropriately qualified the opportunity to take GCSE equivalency tests in English Language, Mathematics and Science.
- 6 Entrants must meet the requirements specified by Department for Education in relation to the capacity to meet the Teachers' Standards and the physical and mental fitness to teach.
- 7 Entrants must satisfy the requirements concerning clearance in relation to criminal convictions and any other requirements specified by the University, taking account of the requirements of the regulatory bodies, in relation to the protection of vulnerable persons. Students must remain in good standing in relation to such requirements, including, where required, registration for the updating of certificates by the Disclosure and Barring Service.

**ADMISSIONS PROCEDURES**

- 8 All applicants must provide one satisfactory reference.
- 9 All short-listed applicants are required to undertake an interview, and complete any assessments prescribed as part of the selection process for the course.

**RECOGNITION OF PRIOR LEARNING**

- 10 Recognition of Prior Learning does not apply on modules delivered by Canterbury Christ Church University.

**COMPENSATION**

- 11 Students must pass all Canterbury Christ Church University modules to receive an award. Compensation is not permitted for Canterbury Christ Church University modules.

## **ARRANGEMENTS FOR LEVEL 5 PROFESSIONAL PLACEMENT EXPERIENCE**

- 12 The placement module at Level 5 will be assessed by completion of an academic assignment. No assessment will be made of performance against the Teachers' Standards.
- 13 Where a student has been unable to engage with the placement, or the placement has been withdrawn, the student will be granted a deferred assessment.
- 14 A further period of placement will be granted only where:
  - i. a deferral is granted on the grounds that the student was unable to engage with or complete the period of placement
  - ii. no concerns have been identified requiring referral to the Professional Suitability Panel
  - iii. the student has been counselled as to their suitability to complete the course.
- 15 At Level 5, it will be recorded whether a student is 'on track' or 'not yet on track' to be successful by the end of the course. A student 'not yet on track' at the end of the placement module will have clearly identified targets to support their progress between placements and as they commence the following placement. The nature of the targets will be in line with the Student Support Framework.
- 16 Where placement has been completed but the relevant academic assessment is deemed to have not met the criteria for a pass, this will be deemed to be a referral.
- 17 Where a student submits the Professional Portfolio after the published deadline, without an approved extension, a mark of 0 will be awarded.
- 18 Where the placement has been completed, but the relevant academic assignment has been failed, the student will be granted reassessment opportunities in line with the Regulations for Taught Awards. This will not require further attendance on placement.
- 19 Students who at the end of Level 5 are unable to demonstrate 'on track' progress towards meeting the Teachers' Standards by the end of their course may transfer to non-QTS route. The student will be required to complete a period of experience in another appropriate work setting in place of any remaining professional placements. Such students will not be recommended for QTS but may be eligible for the award of the degree.

## **ARRANGEMENTS FOR LEVEL 6 PROFESSIONAL PLACEMENT**

- 20 Following completion of the placement element of the course, an assessment will be made of the student's performance against the Teachers' Standards.
- 21 Where the student has demonstrated the Teachers' Standards and has passed the relevant academic assignment, this will be deemed to be a pass for the Placement module.
- 22 Where a student has been unable to engage with the placement, or the placement has been withdrawn, the student will be granted a deferred placement.
- 23 A further period of placement will be granted only where:
  - i. a deferral is granted on the grounds that the student was unable to engage with or complete the period of placement
  - ii. the student has been counselled as to their suitability to complete the course.

- 24 Where placement has been completed but the student has not demonstrated the achievement of the Teachers' Standards, this will be deemed to be a failure of placement. For OFSTED purposes a failure of placement is deemed to be a 'not pass' judgment.
- 25 Following a failure of placement, a further period of placement will be granted, provided that:
  - i. There is no evidence that the student has deviated significantly from behaviour commensurate with the relevant professional code of conduct;
  - ii. There is an action plan, endorsed by the relevant University tutor, to address the issues raised on the referred placement, which gives a clear outline of the actions the student will take to improve their practice in these areas;
  - iii. There is evidence that the student has demonstrated a willingness to adopt a constructive approach to the advice received from either the mentor, University tutor(s), and any other advisors in relation to their targets and progress towards the Teachers' Standards.
- 26 A student will only be given a single opportunity for the reassessment of a failed professional placement. Where this is the case, it will always be in a new placement setting.
- 27 Where a further period of placement is offered following deferral or failure, the timing of the placement will be determined by the academic calendar and the course timetable. The location of the placement will be determined by the relevant Course Director.
- 28 If following a reassessment opportunity, there is evidence that the student has not demonstrated the Teachers' Standards, the student will be required to withdraw from the course with any credit gained.
- 29 Where the placement has been successfully completed, but the professional portfolio is deemed to have failed, the student will be granted reassessment opportunities in line with the Regulations for Taught Awards. No further attendance on placement will be granted.
- 30 Where a student submits the Professional Portfolio after the published deadline, without an approved extension, a mark of 0 will be awarded.

## **FITNESS TO PRACTISE**

- 31 The Canterbury Christ Church University Fitness to Practise procedure applies on this course. Where a student is subject to a Fitness to Practise referral, continuation on the course, and engagement with current and future (re)assessment opportunities related to professional practice will only be possible:
  - (i) where the Fitness to Practise investigation deems this to be appropriate and
  - (ii) where any precautionary measures linked to practice are lifted.

## **RECOMMENDATION FOR QUALIFIED TEACHER STATUS**

- 32 To be recommended for QTS, students must fulfil the requirements of the academic award for which they are registered, and meet the professional standards and requirements as laid down by the Department for Education that apply at the time the recommendation is made.

## ATTENDANCE REQUIREMENTS

- 33 All students are required to attend all taught sessions related to Canterbury Christ Church University modules and Professional Placement sessions as determined by their Student Course Handbook. Attendance will be recorded and all absence is counted regardless of reason (apart from events which fall within the category of “Routinely Allowed Absence”).
- 34 Routinely Allowed Absence includes attendance at funerals and job interviews and is exempt from the penalties listed below. However, students must make all possible efforts to minimise absence.
- 35 The additional time required for absence (including certified illness and absences outside of the routinely allowed absence) will be as follows:

<b>Absence from Professional Placement and/or University sessions</b>	<b>Additional time required (per level)</b>
<b>1-5 days</b>	Nil
<b>6-10 days</b>	<p>At the Course/Pathway Director's discretion, taking to account</p> <ul style="list-style-type: none"> <li>• the extent to which absence has affected attendance at placement</li> <li>• the extent to which Teachers' Standards and course requirements are likely to be met in remaining normal time.</li> </ul> <p>Discretionary judgements will be reported to the relevant Module Achievement Board of Examiners.</p>
<b>11-30 days</b>	Required additional time, as specified by the particular Course Director, normally to be taken in the following academic year
<b>Over 30 days</b>	Student must re-take the whole level.

- 36 Students are required to keep their own register of attendance (during a professional placement, which will be signed by their mentor and checked by tutors at regular intervals).
- 37 In the case of students who are unavoidably absent during a professional placement through illness or other good cause, the Board of Examiners may require the time missed to be made up on professional placement at a later date.

## VERSION CONTROL STATEMENT

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