

ADDITIONAL COURSE REGULATIONS: APPRENTICESHIP COURSES

INTRODUCTION

<p>Course title</p>	<p>Apprenticeship Courses:</p> <ul style="list-style-type: none"> • BSc (Hons) Business Management (Professional Practice) - Chartered Manager Degree (CMgr accreditation) Apprenticeship • BA (Hons) Primary Education Teacher Degree Apprenticeship - Primary Education Teacher Degree Apprenticeship L6 • Academic Professional Practice Apprenticeship • BEng (Hons) Manufacturing Engineer – Manufacturing Engineer Degree Apprenticeship • BSc (Hons) Diagnostic Radiography – Diagnostic Radiography (Integrated Degree) Apprenticeship • FD Nursing Associate – Nursing Associate (NMC 2018) Apprenticeship • BSc (Hons) Nursing (Adult) – Registered Nurse Degree (NMC 2018) Apprenticeship • BSc (Hons) Nursing (Adult) – Registered Nurse Degree Apprenticeship • BSc (Hons) Nursing (Mental Health Nursing) – Registered Nurse Degree (NMC 2018) Apprenticeship • BSc (Hons) Nursing (Mental Health Nursing) – Registered Nurse Degree Apprenticeship • BSc (Hons) Midwifery – Midwife (Integrated Degree) Apprenticeship • BSc (Hons) Occupational Therapy - Occupational Therapist (Integrated Degree) Apprenticeship • BSc (Hons) Operating Department Practice - Operating Department Practice (Integrated Degree) Apprenticeship • Postgraduate Teacher Apprenticeship (PGTA) (L6) • MBA Collaborative Leadership (L7) – Senior Leader Apprenticeship (SLA) • PG Dip Collaborative Leadership - Senior Leader Apprenticeship (SLA) • MSc Advanced Clinical Practice with Non-Medical Prescribing – Advanced Clinical Practitioner Integrated Degree Apprenticeship • MSc Advanced Clinical Practice without Non-Medical Prescribing – Advanced Clinical Practitioner Integrated Degree Apprenticeship
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	Where Course-level Additional Course Regulations for apprenticeship courses confer additional rights to those included in this document, or remove rights conferred in this document, the Course-Level documents shall prevail.
Course code	<ul style="list-style-type: none"> • BSc (Hons) Business Management (Professional Practice) - Chartered Manager Degree (CMgr accreditation) Apprenticeship [U1175001] • BA (Hons) Primary Education Teacher Degree Apprenticeship - Primary Education Teacher Degree Apprenticeship L6 [PUEDUC008] • Academic Professional Practice Apprenticeship [P2783001] • BEng (Hons) Manufacturing Engineer – Manufacturing Engineer Degree Apprenticeship [U2602001] • BSc (Hons) Diagnostic Radiography – Diagnostic Radiography (Integrated Degree) Apprenticeship [U2743001] • FD Nursing Associate – Nursing Associate (NMC 2018) Apprenticeship U225501; PUNURS004] • BSc (Hons) Nursing (Adult) – Registered Nurse Degree (NMC 2018) Apprenticeship [U2175001] • BSc (Hons) Nursing (Adult) – Registered Nurse Degree Apprenticeship [PUNURS006] • BSc (Hons) Nursing (Mental Health Nursing) – Registered Nurse Degree (NMC 2018) Apprenticeship [U2176001] • BSc (Hons) Nursing (Mental Health Nursing) – Registered Nurse Degree Apprenticeship [PUNURS007] • BSc (Hons) Midwifery – Midwife (Integrated Degree) Apprenticeship [PUMIDW002] • BSc (Hons) Occupational Therapy - Occupational Therapist (Integrated Degree) Apprenticeship [U2282001] • BSc (Hons) Operating Department Practice - Operating Department Practice (Integrated Degree) Apprenticeship [U2481001] • Postgraduate Teacher Apprenticeship (PGTA) (L6) [PNPRED001; PNSEED001] • PG Dip Collaborative Leadership - Senior Leader Apprenticeship (SLA) [P2254001; P2748001] • MSc Advanced Clinical Practice with Non-Medical Prescribing – Advanced Clinical Practitioner Integrated Degree Apprenticeship [P2154001] • MSc Advanced Clinical Practice without Non-Medical Prescribing – Advanced Clinical

	Practitioner Integrated Degree Apprenticeship [P2156001]
Exit awards	N/A
Module titles and codes	N/A
Date effective from	September 2025

REASSESSMENT

1. An apprenticeship student is not eligible for a retake.
2. An apprentice's first reassessment attempt must be taken in the next available timetabled assessment period.
3. An apprentice's second reassessment attempt (where permitted by the appropriate Apprenticeship Standard) must be taken in the next available timetabled assessment period. This can be during the same academic year as the two initial assessment attempts.
4. An apprentice's third reassessment attempt, where required, (and where permitted by the appropriate Apprenticeship Standard) will be taken either as:
 - (a) reassessment in the next available timetabled assessment period - this can be during the same academic year as the initial (re)assessment attempts, **OR**
 - (b) trailing credit, only where they meet the criteria in 5 below.

PROGRESSION: TRAILING CREDIT

5. A student will be allowed to progress with trailing credit into the next level or stage of their course where:
 - (a) they have failed a module and have outstanding reassessment attempts; and
 - (b) no more than 45 credits are being trailed.

STUDENTS WHO CANNOT CONTINUE DUE TO FAILURE TO MEET THE ACADEMIC REQUIREMENTS

6. A student cannot continue and shall exit the course with the relevant alternate exit award or credits where:
 - (a) they have not met the conditions to progress **OR**
 - (b) they have not met the conditions to progress with trailing credit **OR**
 - (c) they have exhausted all reassessment attempts for which they are eligible within the academic year, without passing.

RECOGNITION OF PRIOR LEARNING

7. For an apprentice the maximum limit for RPL (where allowed by the Apprenticeship Standard), either through (a) Advanced Standing, (b) RCPL, (c) RPEL or (d) any combination of these, is 160 credits for an award at Level 5, 280 credits for an award at Level 6 or for an Integrated Masters award.

USE OF INTEGRATED END POINT ASSESSMENT MODULES IN AWARDS

8. For apprenticeships containing an integrated End Point Assessment (EPA) module at the final level of study¹, this module will be graded in accordance with the rules specified in the appropriate Apprenticeship Standard End Point Assessment Plan at <https://www.instituteforapprenticeships.org/> or any successor location.
9. An apprentice must pass the EPA module without compensation to gain the academic award.
10. Where the EPA module is not graded numerically and the Apprenticeship Standard and End Point Assessment Plan require the EPA module to be included in the classification of the degree, the EPA module will contribute to the classification of the award by converting the module grade to a numeric grade as given below and this numeric grade being used in the normal award classification algorithm. For EPA modules taken at Levels of 4-6 this will be:

Distinction	– 75%
Merit	– 65%
Pass	– 50%
Fail	– 29%

11. For EPA modules taken at Level 7 this will be:

Distinction	– 75%
Merit	– 65%
Pass	– 55%
Fail	– 39%

VERSION CONTROL STATEMENT

Version number	4
Date approved	09/03/2026
History of revisions of the Document	Version 1, approved by Academic Board, 17 June 2019 Version 2, approved by Academic Board, 25 August 2023. Version 3, approved by Education Committee, 11/06/2025 Version 4, approved by Education Committee, 09/03/2026

¹ Excepting the BSc (Hons) Professional Policing – Police Constable Degree Apprenticeship which has separate Additional Course regulations.