# **PGCAP Application Form**

**Please complete this supplementary information and upload the document with your application. Please note that we will not be able to offer a place without the information requested below.**

**If you have any questions about this form, please email** [ucap\_pgcap@canterbury.ac.uk](mailto:ucap_pgcap@canterbury.ac.uk)

**Please complete the following information:**

Title:

First Name:

Surname:

Faculty (for CCCU Staff):

School (for CCCU Staff):

Campus (for CCCU Staff):

Your subject discipline:

Your place of work for partner institutions:

What is your current role in CCCU or a CCCU partner institution?

(E.g. Senior Lecturer/Lecturer/Academic Sessional/Instructor/Technician/Your Professional Services Role)

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Are you contracted to teach/support teaching 100 hours a year or more this academic year?

Yes/No

How long have you been teaching/supporting students in Higher Education?

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Have you taken part in any teacher development before, formal or informal (e.g. sessions for graduate teaching assistants, teaching qualification for a primary, secondary or post-compulsory education, learning and teaching conference)?

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Do you hold a level 7 credits from a postgraduate programme relating to Learning and Teaching in HE, and/or HEA Associate or Fellowship? If so, please provide evidence of this qualification in the application form, and inform us if you wish to apply for Recognition of Prior Learning (RPL, maximum 20 credits).

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Do you have the support from your Head of School (manager for non-CCCU Staff) to undertake the PGCAP?

Yes/ No

**Please note that this includes their review of the timetable (see link below to PGCAP website) and agreement to your attendance.**

<https://www.canterbury.ac.uk/learning-and-teaching-enhancement/academic-development-programmes/the-postgraduate-certificate-in-academic-practice.aspx>

Please upload Head of School signature or email confirming the above.

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| Head of School/ Manager signature |

**IMPORTANT NOTE – FEE WAIVER CCCU STAFF PLEASE ENTER THE FOLLOWING DETAILS IN THE FEES SECTION:**

**If you are a member of staff at CCCU, choose ‘Sponsor’ and then enter CCCU as the sponsor. Please do not choose ‘Self’ paid.**