**Please complete this supplementary information and upload the document with your application. Please note that we not be able to offer a place without the information requested below.**

**If you have any questions about this form please email** [ucap\_pgcap@canterbury.ac.uk](mailto:ucap_pgcap@canterbury.ac.uk)

**IMPORTANT NOTE – FEE WAIVER CCCU STAFF PLEASE ENTER THE FOLLOWING DETAILS IN THE FEES SECTION:**

**Choose ‘Sponsor’ and then enter CCCU/LTE as the sponsor. Please do not choose ‘Self’ paid.**

# PGCAP Application questions

Full Name:

Faculty of CCCU Staff:

School of CCCU Staff:

Campus of CCCU Staff:

Your subject discipline:

Your place of work for partner institutions:

What is your current role in CCCU or CCCU partner institution? Eg Senior Lecturer/Lecturer/Academic Sessional/Instructor/Technician/Your Professional Services Role

Are you contracted to teach/support teaching 100 hours a year or more this academic year? Yes/No

How long have you been teaching/supporting students in Higher Education?

Have you taken part in any teacher development before, formal or informal (e.g. sessions for graduate teaching assistants, teaching qualification for a primary, secondary or post-compulsory education, learning and teaching conference)?

Do you have the support from your Head of School to undertake the PGCAP? **This includes their review of the timetable (see link below to PGCAP website) and agreement to your attendance.** Yes/No

<https://www.canterbury.ac.uk/learning-and-teaching-enhancement/academic-development-programmes/the-postgraduate-certificate-in-academic-practice.aspx>

If so upload Head of School signature or scan and upload the form.

Describe briefly your reasons undertaking the PGCAP: