

Developing Independent Learning Skills: Action Plan

Identify a specific goal that will enable you to develop independent learning skills	Identify actions that are required to help you achieve your goal	Identify indicators of successful completion	Target date to achieve this goal	Achieved
E.g. To be able to use Ms Teams to hold online meetings and share documents.	<ul style="list-style-type: none"> • Book training with IT • Set up a test document sharing with a peer 	I can use Ms Teams to set up meetings and share documents.		
E.g. Develop my time management skills.	<ul style="list-style-type: none"> • Identify support services • Take the LSH module • Apply two strategies 	I have attended all of my lecturers/tutorials and submitted my assignments on time.		