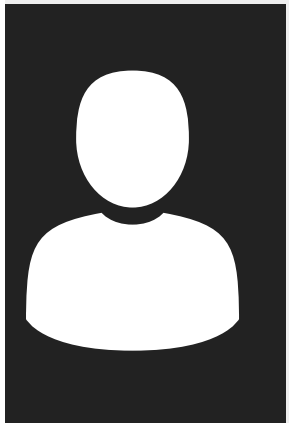# YOUR LEARNING SKILLS TEAM

Who are we?

We are a team of Learning Developers and Learning & Research Support Librarians, part of the Library and Learning Resources Department. We actively work towards the Learning and Teaching Strategy, specialising in the development of academic and information skills, literacies and digital capabilities to help students access and succeed in their studies and beyond.

Each member of staff works closely with a specific faculty or school.

We offer:

- Workshops
- Tutorials, for students and staff
- Online learning: www.canterbury.ac.uk/learning-skills-hub

View our full information booklet for more on our offer and your faculty team details: https://bit.ly/LSTBrochure
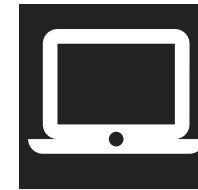
SKILLS

Finding information

- Developing a search strategy
- Using search terms
- Selecting sources
- Systematic searching, PRISMA etc.
- Using LibrarySearch, specialist databases, search engines and repositories
- Using archives for research
- Taking a critical approach to information sources and resources
- Implementing strategies and tools for searching
- Dealing with information overload
- Copyright awareness
- Open access publishing
- Referencing and reference management software
- Using and accessing information beyond graduation

Assignments

- Time management and prioritising
- Reading techniques
- How to plan an essay
- Essay structure
- How to independently edit and proof-read an assignment
- Reflective thinking and writing
- Critical reading, thinking and analysis
- Preparing for an exam
- Revision techniques
- Presentation skills, including PPT, oral and poster
- Understanding and responding to feedback
- Referencing and citations
- Synthesising research
- Planning and writing a case study, report, literature review or dissertation

Digital capabilities

- Using Office 365 productivity tools for
  - note taking
  - collaboration
  - presentations
- Storing information
- Reference management systems
- Digitising resources
- Building an online research profile
- Digital footprint mapping

Contact us

We can consult with you on embedding research and academic skills into your programme or module in a timely manner.

Contact us for more information or to book a workshop.

We are also available to share our expertise in faculty, school and programme meetings or committees.

Email:
learner@canterbury.ac.uk
Faculty contacts: https://bit.ly/LSTBrochure

Online: bit.ly/CCCUStaffLib

Hub: www.canterbury.ac.uk/learning-skills-hub

Twitter: @CCCULibrary

LIBRARY AND LEARNING RESOURCES