

YOUR LEARNING SKILLS TEAM

Library &
Learning
Resources



OUR OFFER

The LLR Learning Skills Team of Learning Developers and Learning and Research Librarians offers high-quality guidance and support to staff and students on developing **academic and information skills, literacies and digital capabilities**. We are an integral part of the student journey to becoming independent learners and capable graduates.

The Learning Skills team actively work towards the CCCU Teaching and Learning Strategy, with a focus on the Retention and Success Framework.

DELIVERY

Learning Developers and Learning & Research Librarians can deliver the offer below in person and/or online using MS Teams or Blackboard Collaborate:

- Embedded workshops for your programme or module
- Group workshops initiated by students
- Staff development workshops
- Tutorials for students and staff
- Online learning through our Learning Skills Hub: www.canterbury.ac.uk/learning-skills-hub

For more detail on the topics we cover please see pages 4 and 5.

YOUR DEVELOPMENT

Many of the specialist team hold ALDinHE, CILIP or HEA recognition in their respective roles, as well as MAs or PhDs.

The team are actively involved with professional networks to learn and share best practice across Higher Education, including CCCU conferences and UCAP/PGCAP training.

The team can effectively advise on embedding skills within your curriculum design and provide you with high-quality development opportunities. For further guidance on embedding skills, please contact your Faculty team (see page 6).

We can also provide support for your own studies and research. Claire Choong, Research Lead, is available to advise on adding papers to the Research Space Repository, open access to research, REF, using social media to promote research, and research metrics.

WORKING TOGETHER

FURTHER SUPPORT

In addition to our development offer, the team can also support you with:

- offering advice on current and desired information resources for new or modified programmes
- compiling and disseminating profiles and guidance of the current library subject collections
- developing online materials for finding information, academic skills or digital capabilities
- developing targeted interventions for specific student groups based on evidence

COMMUNICATION AND REPORTING

The Learning Skills Team communicate with key stakeholders within each department and faculty. Your faculty team can provide detailed reports on students accessing our offer, as well as relevant updates, to a range of Faculty meetings including:

- Faculty Boards
- FLTAC
- FQC
- FPPE
- Boards of Study
- FSEC
- Research committees

The team are also active online and are available to join your online communication networks, such as Microsoft Teams.

WE ALSO WORK WITH

The Library and Learning Resources department embrace collaborative working as a method to support our diverse student groups. The Learning Skills team work closely with the Library's User Experience and Collections teams, and also with the following departments, to offer a holistic approach to developing the student:

- IT: to promote the Digital Capability Strategy
- LTE: for the use of the VLE, to ensure accessibility of online resources
- Student Support: for cross-department referrals and support
- Careers and Enterprise: to promote Graduate Attributes

SKILLS AND TOPICS

Please see list of skills we could cover in workshops or tutorials, themed by level. This is an indicative list and not exhaustive of our offer. You may find skills relevant across different levels and the team are able to adapt according to programme or module for a fully embedded approach.

PRE-ARRIVAL

Information Literacy

- Introduction to research skills
- Moving beyond Google

Academic Skills

- What to expect from university assignments
- Introduction to academic skills

Digital capabilities

- Following social media and blogs for learning
- Introduction to productivity tools

FOUNDATION AND LEVEL 4

Information Literacy

- Introduction to literature searching skills
- Using LibrarySearch
- Using search terms
- Developing a search strategy
- Understanding the characteristics of different sources
- Selecting sources
- Referencing

Academic Skills

- Introduction to academic skills
- Time management
- Breaking down an assignment question / brief
- Planning an assignment
- Assignment structures
- Using paragraphs
- Reflective thinking
- Using academic language

Digital capabilities

- Office 365 productivity tools for effective note-taking
- Office 365 tools for collaboration
- Connecting Google to LibrarySearch
- Referencing support tools

SKILLS AND TOPICS

LEVEL 5

Information Literacy

- Using specialist databases search engines and repositories
- Taking a critical approach to information sources and tools
- Awareness of strategies and tools

Academic Skills

- Understanding, using and responding to feedback
- Critical reading, thinking and analysis
- Exam preparation
- Revision techniques
- Independently editing and proof-reading assignments
- Presentation skills

Digital capabilities

- Office 365 tools for presentations
- Storing information

LEVEL 6 & POSTGRADUATE

Information Literacy

- Advanced searching, e.g. Boolean, 360 degree, MESH, etc.
- Copyright awareness
- Open access publishing
- Dealing with information overload
- Using and accessing information beyond graduation

Academic Skills

- Synthesising research
- Planning and writing a
 - case study
 - report
 - literature review
 - dissertation
- Using academic skills beyond graduation

Digital capabilities

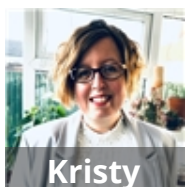
- Using reference management systems
- Digitising sources
- Using Google scholar and productivity tools beyond HE
- Building an online research profile
- Digital footprint mapping

MEET THE TEAM

REMEMBER TO CHECK OUT OUR LEARNING SKILLS HUB

WWW.CANTERBURY.AC.UK/LEARNING-SKILLS-HUB

**ASSISTANT DIRECTOR:
STUDENT LEARNING
DEVELOPMENT AND
RESEARCH SUPPORT**



**LIBRARY
ACADEMIC
ENGAGEMENT
MANAGER**



**LEARNING & RESEARCH
LIBRARIANS**

David Bedford (Medway & Salomons)

Lynsey Blandford

Claire Choong

Ruth Collingwood

Michelle Crowther

Kate Davies

Lawrence Dean

Catherine Sherwood

LEARNING DEVELOPERS

Silvina Bishopp-Martin

Kat Byrne (Medway)

Claudia Espana

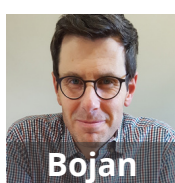
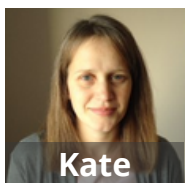
Bojan Koltaj

Gaynor Williams

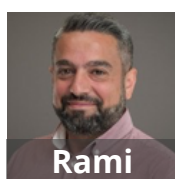
Rami Younes

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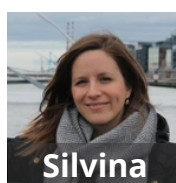
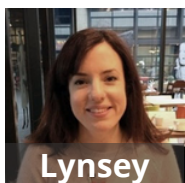
FACULTY OF MEDICINE, HEALTH & SOCIAL CARE



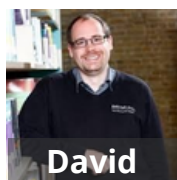
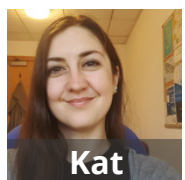
FACULTY OF SCIENCE, ENGINEERING & SOCIAL SCIENCES



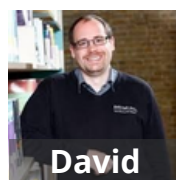
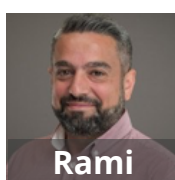
FACULTY OF ARTS, HUMANITIES & EDUCATION



MEDWAY CAMPUS



SALOMONS CAMPUS



RESEARCH LEAD

