



Alumni Awards criteria 2023

1.0 Award criteria and categories

The criteria for the three specific Alumni Awards 2023 will be as outlined below. Nominators must ensure that nominees meet eligibility criteria for the award in which they are being nominated.

The categories in the Alumni Awards 2023 are:

1.1 Alumni Community Hero Award

This award recognises and celebrates our alumni who have gone above and beyond to make a positive impact in the local community and who have contributed their time and talents for the enrichment of others, and the betterment of society.

Criteria

An *alumnus who:

- Is making a positive contribution to their community or an impact on society through their professional, voluntary or charitable activities.
- Has demonstrated determination and motivation while enriching the lives of others and has shown passion and enthusiasm for making a difference through their chosen cause.
- Can demonstrate the tangible impact of their work.
- Has received external recognition/praise for their work.
- Is an inspiring role model, mentor, champion for change or committed to supporting the next generation.

1.3 Alumni Rising Star Award

This award recognises and celebrates innovative and successful young alumni who have showcased determination, drive and excellence in the workplace or community, who are paving the way for others and demonstrating strong leadership and teamwork skills.

Criteria

An *alumnus who:

- Is an emerging leader, who demonstrates potential to have long term success in their field/profession.
- Shows innovation and drive and can demonstrate early career success or community service achievements.
- Is an inspiring role model, mentor, champion for change or equality.

- Is making a positive contribution to an individual/group of individuals, community, or impact on society through their work/activities.
- Must have graduated in the last 7 years (from 2016 onwards).

1.4 Alumni Outstanding Contribution Award

This award recognises the incredible voluntary contribution that alumni make to the life and community of the University, through enriching the experience, knowledge and employability of students, or facilitating opportunities for business development and growth.

Criteria

An alumnus who:

- Has shown commitment to advancing the activities of the University, through voluntary** support over a number of years.
- Has made a tangible and positive impact on the University community, such as acting as a 'partnership broker' (facilitating productive relationships between the University and external organisations/influential individuals/other contacts in the sector), an Advisor/Mentor/Influencer to current students and or staff, inputting to the curriculum providing expertise that was not otherwise available within the University, or acted as an advocate recommending and promoting the activities of the University.
- Has given their time selflessly, professionally and with enthusiasm and passion.

2.0 Alumni eligibility and judging process

2.1 Alumni eligibility

- The nominee must have completed an undergraduate or postgraduate degree, or any qualification lasting over 12 months at Canterbury Christ Church University.
- Alumni who have previously won the Alumni Volunteer of the Year Award are not eligible to win an award this year (2023).

The following alumni are ineligible for nomination:

- Active politicians.
- Deceased alumni (no posthumous awards will be made).

2.2 Judging process

- Eligible nominations will be shortlisted by representatives from the Graduate Futures Department. The shortlisted nominees will then be considered against the published criteria by a panel of judges made up of senior members of staff from the University and last year's Alumni Volunteer of the Year Award winner.
- The judges will select the winner(s) for each category and their decision will be final.
- No communication will be entered into with any person in relation to any decision by the judges.
- If there are no nominees considered of sufficient merit in any or all of the categories in any year, the judges may choose not to make an award in any or all of the categories.
- If there is more than one exceptional nomination in any or all categories, the judges can choose to give more than one award.

3.0 Nominations and winners

3.1 Eligibility to nominate

- Anyone is eligible to nominate an alumnus for an award. This includes alumni, staff of the University, students, friends, family, members of the public and colleagues etc.
- Alumni are invited to self-nominate providing they submit a supporting letter from an independent referee/seconded. Supporting letters cannot be written by relatives of the nominee and must be received within the deadline date for nominations.

3.2 Submission details

- All nominations must be made in English.
- The nominator must complete and submit the online nomination form by midnight on Friday 10 March.
- The nomination form must be completed in full where possible. Please ensure sufficient information is provided to enable fair consideration to be given.
- Incomplete nominations or those that do not fulfil the criteria will not be considered.
- Changes to nominations will not be accepted after the deadline has passed.
- Alumni must select one category when submitting a self-nomination.
- Nominators must select one category for each alumnus they nominate.
- Nominators are able to nominate more than one alumnus.
- Alumni who receive nominations in more than one category can only be shortlisted in one category.
- We will share the nominator's name with their nominee, if the nominee wins an award.

3.3 Withdrawal from the Alumni Awards

- Nominations can be withdrawn any time before Friday 10 March. Notice of withdrawal must be sent via email to alumni@canterbury.ac.uk.
- In the event of a successful nominee declining to accept the award the judging panel may choose, but is not obliged, to offer the award to an alternative nominee.

3.4 Announcement of the winners

- All nominators will be contacted about the outcome of their nomination(s).
- Nominees will not be contacted unless they have won an award or submitted a self-nomination.
- Award winners will be informed via email before our Gala dinner event on 10 June.
- Awards winners may be asked to carry out an interview, photo shoot and/or to provide further information in preparation for the awards announcement. The information given in the nomination form and in any interview may be published on social media and websites managed by the University for the purpose of public relations, marketing and advertising purposes.
- Award winners will be formally announced to the University community on 10 June at the Gala dinner event, and will be invited to attend.
- Nominators will be informed if their nominee has won an award once the winners have been confirmed.

3.5 Post-awards

- We may potentially work with the award winners and shortlisted nominees to explore options for supporting the University as part of our Futures Partners programme, where relevant.

4.0 Personal data

- Canterbury Christ Church University is a personal data controller registered with the Information Commissioner's Office. We process personal data in accordance with UK data protection law and the University Data Protection Policy.
- Personal data provided as part of the Alumni Award nominations will be processed for the purposes of shortlisting nominees and selecting and contacting winners, as described in these Terms & Conditions.
- In addition, personal data will be processed in accordance with our [Alumni Privacy Notice](#). See the privacy notice for further details, including your rights to withdraw consent, amend your contact preferences, or access the personal data we hold on you.
- If you have preferences as to how the University contacts you, or would prefer not to receive communications from us, you can let us know by emailing alumni@canterbury.ac.uk. Alumni can also complete this [online form to update their contact details](#) and communication preferences at any time.

4.1 Special Category Data

- Special category data is any data revealing or concerning an individual's racial or ethnic origin, political opinions, religious or philosophical beliefs, health, sex life, sexual orientation, trade union membership, genetic data or biometric data. We do not ask for or require this type of data but sometimes it may be relevant to a nomination.
- If you are nominating yourself and choose to include special category data about yourself in your submission, we take this as your consent for us to process this data. If you are nominating someone else and wish to include special category data about them in your submission, you must make sure you have their consent to share this data with us.

5.0 General

- The Alumni Relations Office reserves the right to make a final decision on any individual's eligibility for the awards.
- The judging process and the individual results are confidential and will not be shared.
- Judges are required to declare any conflict of interest and will not be allowed to judge entries in which they have any interest.

**In this document 'alumnus' refers to both female and male former students of Canterbury Christ Church University*

*** 'voluntary' is defined as the alumnus willingly giving their time/support to the University outside of the context of a formal "contract" for monetary remuneration for their activity. An alumnus MAY be considered as undertaking activity 'voluntary' if they are receipt of small incentives, or University hospitality on the occasion of their volunteering, given to thank them for their time.*