ADDITIONAL COURSE REGULATIONS:

PGCE PRIMARY EDUCATION / PGCE SECONDARY EDUCATION

INTRODUCTION

Course title	PGCE Primary Education PGCE Secondary Education
Course code	PF10001700 PF10001701
Exit awards	ProfGCE Primary Education PGCert Primary Studies ProfGCE Secondary Education PGCert Secondary Studies
Module titles and codes	See below
Date effective from	September 2025

EXIT AWARDS

1 The only awards for these courses that confer eligibility for recommendation for Qualified Teacher Status (QTS) are:

- PGCE Primary Education
- Prof GCE Primary Education
- PGCE Secondary Education
- Prof GCE Secondary Education.

2 The above award titles cannot be offered as aegrotat awards.

3 To remain on the above awards students must:

(i) Pass all modules with a maximum of one reassessment attempt;
(ii) remain in good standing regarding Fitness to Practise.

4 Where students do not meet the pass criteria for the above awards they may be offered an appropriate exit award that does not confer eligibility for recommendation for QTS.

5 The credit requirements and exit awards are as follows.

Award	Eligibility requirements
PGCE Primary Education with recommendation for QTS	Pass 60 credits at Level 7 and pass Primary School Experience 1 & 2;
Prof GCE Primary Education with recommendation for QTS	Pass 30 credits at Level 7, 30 credits at Level 6 and pass Primary School Experience 1 & 2; **or** Pass 60 credits at Level 6 and pass Primary School Experience 1 & 2

PG Cert Primary Studies	Pass 60 credits at Level 7 but do not pass Primary School Experience 1 & 2
PGCE Secondary Education with recommendation for QTS	Pass 60 credits at Level 7 and pass Secondary School Experience 1 & 2
Prof GCE Secondary Education with recommendation for QTS	Pass 30 credits at Level 7, 30 credits at Level 6 and pass Secondary School Experience 1 & 2; **or** Pass 60 credits at Level 6 and pass Primary School Experience 1 & 2.
PG Cert Secondary Studies	Pass 60 credits at Level 7 but do not pass Secondary School Experience 1 & 2
Institutional credits	Pass 60 credits at Level 6 but do not pass Primary School Experience 1 & 2 / Secondary School Experience 1&2; **or** Pass 30 credits at Level 6 and 30 credits at Level 7 but do not pass Primary School Experience 1 & 2 / Secondary School Experience 1 & 2)

RECOGNITION OF PRIOR LEARNING

6 Recognition of Prior Learning is not permitted.

DUAL-LEVEL MODULES

7 Dual-level modules are permitted, the outcomes of which may either be at Level 7 or Level 6.

8 With the exception of the School Experience Modules, each component of assessment has the outcome Pass/Fail and is also allocated a numerical mark for classification purposes.

9 The application of a late penalty will not take a Level 7 student into a Level 6 banding.

CLASSIFICATION

10 Level 6 is not classified.

11 Level 7 awards are classified as either Distinction, Merit or Pass:
(i) For a Distinction a student must achieve an average mark of at least 70% across the two modules at Level 7, where neither of these modules has a module mark of lower than 60%.
(ii) For a Merit a student must achieve an average mark of between 60-69% across the two modules at Level 7, where neither of these modules has a module mark of lower than 50%.

ACADEMIC MODULE ASSESSMENTS

12 All components of assessment must be passed.

13 To pass a module at Level 7 all components of assessment must be passed at Level 7.

14 To pass a module at Level 6 all components must be passed and at least one component of assessment must be passed at Level 6.

15 Components of assessment marked at Level 7 will be given an individual, specific percentage between 50-100%. The pass mark is 50%.

16 At first attempt all components of assessment will be marked against the Level 7 criteria. Where it is determined that the Level 7 criteria have not been met, those components of assessment will be marked against Level 6 pass criteria and given an initial mark of 40% if these are met.

17 For all components of assessment that have not been passed at Level 7, a student will be offered reassessment at Level 7. After reassessment, where it is determined that the Level 7 criteria have not been met, components of assessment will be marked against Level 6 pass criteria and awarded 40%if these are met. Where a component of assessment was initially given a mark of 40% and the offer of reassessment at Level 7 was not taken, the Level 6 pass will then be awarded.

RETRIEVAL

18 Only one reassessment attempt is permitted per component of assessment. Retake of failed modules is not permitted.

SCHOOL EXPERIENCE MODULES

19 Components of assessment for School Experience Modules are non-credit bearing. They will be marked as Pass / Fail and will be assessed via Work Placement Report. They are not awarded a numerical mark and do not contribute to the calculation of the classification.

20 At the end of each of the following modules, a record of Pass / Fail will be made:

(i) Primary School Experience 1: The Collaborative and Developing Teacher
(ii) Primary School Experience 2: The Independent Teacher
(iii) Secondary School Experience 1
(iv) Secondary School Experience 2.

21 The School Experience modules in the course must be successfully passed in the order they are planned. Progression onto subsequent School Experience modules can only occur when the previous School Experience module has been passed.

22 Assessment will be made against the Teachers Standards at the end of the final placement module only (Primary School Experience 2 / Secondary School Experience 2), where a summative judgement of Met or Not Met will be made.

23 Where the professional expectations in line with the Work Placement Report for this point in course have not been met, a student will receive an opportunity for one further retrieval attempt of placement.

RETRIEVAL OF SCHOOL EXPERIENCE MODULES

24 Following a failure of School Experience 1, one further period of placement will be granted where:

(i) There is an action plan, endorsed by the relevant University tutor, to address the issues raised on the referred placement, which gives a clear outline of the actions the student will take to improve their practice in these areas.

25 Retrieval of a placement which requires reattendance at the placement will normally take place in the next scheduled slot for the placement.

26 Where the student has not met the Teachers' Standards following the assessment of School Experience 2, this constitutes a fail and one further period of placement will be granted where:

(i) There is an action plan, endorsed by the relevant University tutor, to address the issues raised on the referred placement, which gives a clear outline of the actions the student will take to improve their practice in these areas.

27 Where School Experience 2 is failed, this will be undertaken in the next academic year, normally always in the next scheduled slot for the placement.

28 All academic modules must have been successfully passed before beginning a failed/deferred School Experience 2 placement for reassessment.

29 Where, following a reassessment of School Experience 2, there is evidence that the student has not demonstrated the Teachers Standards, then the student will be required to withdraw from the course with any credit gained or default exit award for which they meet the criteria.

DEFERRAL OF SCHOOL EXPERIENCE

30 A student may be granted a deferral of placement where:

(i) the student was unable to engage with or complete the period of placement, for reasons of ill health of similar exceptional circumstances or;

(ii) there have been delays in receiving Disclosure and Barring Service or occupational health;

(iii) Deferral of a placement which requires reattendance at the placement will normally take place in the next scheduled slot for the placement.

FITNESS TO PRACTISE

31 The University Fitness to Practise procedure applies on this course. Where a student is subject to a Fitness to Practise referral, continuation on the course, and engagement with current and future (re)assessment opportunities related to professional practice will only be possible:

(i) where the Fitness to Practise investigation deems this to be appropriate and

(ii) where any precautionary measures linked to practice are lifted.

VERSION CONTROL STATEMENT

Version number	2

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