

ADDITIONAL COURSE REGULATIONS

INTRODUCTION

Course title	PGCE School-Based (Primary Education) PGCE School-Based (Secondary Education) School-Based QTS (Primary) School-Based QTS (Secondary)	
Course SITS code(s)	PF10001694	PGCE School-Based (Primary Education)
	PF10001695	PGCE School-Based (Secondary Education)
	NF1001651	School-Based QTS only Primary Fee-Funded
	NF1001652	School-Based QTS only Primary Salaried
	NF1001653	School-Based QTS only Secondary Fee-Funded
	NF1001654	School-Based QTS only Secondary Salaried
	PF10001696	PGCE School-Based (Primary Education) Fee-Funded
	PF10001698	PGCE School-Based (Primary Education) Salaried
	PF10001697	PGCE School-Based (Secondary Education) Fee-Funded
	PF10001699	PGCE School-Based (Secondary Education) Salaried
Protected titles/awards (only available to Apprentices who pass all academic and professional requirements)	PGCE School-Based (Primary Education) PGCE School-Based (Secondary Education) ProfGCE School-Based (Primary Education) ProfGCE School-Based (Secondary Education) School-Based QTS (Primary) School-Based QTS (Secondary) Recommendation for Qualified Teacher Status	
Implementation date	September 2026	
Applies to	All Cohorts, except as detailed below	

1. The Regulations for Taught Awards apply in full to this course, except as detailed in these Additional Course Regulations. In any conflict between the two, this document shall take precedence.

PROTECTED AWARDS

- 1 The only awards or courses above that infer eligibility for recommendation for Qualified Teacher Status (QTS):
 - (i) PGCE School-Based (Primary Education)
 - (ii) PGCE School-Based (Secondary Education)
 - (iii) ProfGCE School-Based (Primary Education)
 - (iv) ProfGCE School-Based (Secondary Education)
 - (v) School-Based QTS (Primary)
 - (vi) School-Based QTS (Secondary)
- 2 The above award titles cannot be offered as aegrotat awards.
- 3 Successful completion of a School-Based QTS only course [(v) and (vi) above] results in the recommendation for Qualified Teacher Status (QTS). Students on the above courses [(v) and (vi)] shall not receive a University award or institutional credits.
- 4 To remain on the above awards [1(i) -(iv)] students must:
 - (i) pass all modules according to the requirements set out in these Additional Course Regulations;
 - (ii) remain in good standing regarding fitness to practise.
- 5 Where students do not meet the pass criteria for the above awards (i) – (iv), they may be offered an appropriate exit award that does not confer eligibility for recommendation for QTS.
- 6 The credit requirements and exit awards are as follows.

Award	Eligibility requirements
PGCE School-Based (Primary Education) with recommendation for QTS	Pass 60 credits at Level 7 and pass Primary School Experience
Prof GCE School-Based (Primary Education) with recommendation for QTS	Pass 30 credits at Level 7, 30 credits at Level 6 and pass Primary School Experience or Pass 60 credits at Level 6 and pass Primary School Experience
PG Cert Primary Studies	Pass 60 credits at Level 7 but do not pass Primary School Experience
PGCE School-Based (Secondary Education) with recommendation for QTS	Pass 60 credits at Level 7 and pass Secondary School Experience
Prof GCE School-Based (Secondary Education) with recommendation for QTS	Pass 30 credits at Level 7, 30 credits at Level 6 and pass Secondary School Experience or Pass 60 credits at Level 6 and pass Primary School Experience
PG Cert Secondary Studies	Pass 60 credits at Level 7 but do not pass Secondary School Experience

Recommendation for QTS and institutional credits	Pass Primary School Experience and only pass either 30 Level 7 credits or 30 Level 6 credits or Pass Secondary School Experience and only pass either 30 Level 7 credits or 30 Level 6
Recommendation for School Based QTS (Primary) / School Based QTS (Secondary)	Pass Primary School Experience only or Pass Secondary School Experience only
Institutional credits only	Pass 60 credits at Level 6 but do not pass Primary School Experience / Secondary School Experience or Pass 30 credits at Level 6 and 30 credits at Level 7 but do not pass Primary School Experience / Secondary School Experience or Only pass 30 credits at Level 7 or Only pass 30 credits at Level 6

RECOGNITION OF PRIOR LEARNING

7 Recognition of Prior Learning is not permitted.

DUAL-LEVEL MODULES [applicable to awards (i) – (iv) only]

- 8 Dual-level modules are permitted, the outcomes of which may either be at Level 7 or Level 6.
- 9 With the exception of the School Experience modules, each component of assessment has the outcome Pass/Not Pass and is also allocated a numerical mark for classification purposes.
- 10 The application of a late penalty will not take a Level 7 student into a Level 6 banding.

CLASSIFICATION [applicable to awards (i) – (iv) only]

- 11 The following above awards are not classified:
- (a) Prof GCE School-Based (Primary Education)
 - (b) Prof GCE School-Based (Secondary Education)
 - (c) PGg Cert Primary Studies
 - (d) Pg Cert Secondary Studies
- 12 The PGCE School-Based (Primary Education) and PGCE School-Based (Secondary Education) are classified as either Distinction, Merit or Pass:
- (i) For a Distinction a student must achieve an average mark of at least 70% across the two modules at Level 7, where neither of these modules has a module mark of lower than 60%.
 - (ii) For a Merit, a student must achieve an average mark of between 60-69% across the two modules at Level 7, where neither of these modules has a module mark of lower than 50%.
 - iii) All others will be classified as Pass.

ACADEMIC MODULE ASSESSMENTS [applicable to awards (i) – (iv) only]

- 13 All components of assessment must be passed.
- 14 To pass a module at Level 7 all components of assessment must be passed at Level 7.
- 15 To pass a module at Level 6 all components must be passed and at least one component of assessment must be passed at Level 6.
- 16 Components of assessment marked at Level 7 will be given an individual, specific percentage between 50-100%. The pass mark is 50%.
- 17 At first attempt all components of assessment will be marked against the Level 7 criteria. Where it is determined that the Level 7 criteria have not been met, those components of assessment will be marked against Level 6 pass criteria and given an initial mark of 40% if these are met.
- 18 For all components of assessment that have not been passed at Level 7, a student will be offered reassessment at Level 7. After reassessment, where it is determined that the Level 7 criteria have not been met, components of assessment will be marked against Level 6 pass criteria and awarded 40% if these are met. Where a component of assessment was initially given a mark of 40% and the offer of reassessment at Level 7 was not taken, the Level 6 pass will then be awarded.

RETRIEVAL [applicable to awards (i) – (iv) only]

- 19 Only one reassessment attempt is permitted per component of assessment.

SCHOOL EXPERIENCE MODULES

- 20 Components of assessment for School Experience Modules are non-credit bearing. They will be marked as Pass / Not Pass and will be assessed via Work Placement Report. They are not awarded a numerical mark and do not contribute to the calculation of the classification.
- 21 At the end of each of the following modules, a record of Pass / Not Pass will be made:
 - (i) Primary School Experience (N18599)
 - (ii) Secondary School Experience (N18600).
- 22 Assessment will be made against the Teachers' Standards at the end of the placement module (Primary School Experience / Secondary School Experience), where a summative judgement of Met or Not Met will be made.

REASSESSMENT OF SCHOOL EXPERIENCE

- 23 Following a Failure of School Experience, one further period of placement will be granted:
 - (i) where no concerns have been upheld by a Fitness to Practise Panel (if concerns have been referred to a Panel, reassessment shall take place only if these are resolved);
 - (ii) where there is an action plan, endorsed by the relevant University tutor, to address the issues raised on the referred placement, which gives a clear outline of the actions the student will take to improve their practice in these areas.
 - (iii) subject to the school's contractual agreement with the trainee and the availability of a suitable placement.
- 24 Failure of a placement which requires reattendance at the placement will normally take place in the next scheduled slot for the placement.

25 Where, following a reassessment of School Experience, there is evidence that the student has not demonstrated the Teachers Standards, then the student will be required to withdraw from the course with any credit gained or default exit award for which they meet the criteria.

DEFERRAL OF SCHOOL EXPERIENCE

26 A student may be granted a deferral of placement:

- (i) where the student was unable to engage with or complete the period of placement, for reasons of ill health or similar exceptional circumstances;
- (ii) where there have been delays in receiving Disclosure and Barring Service or occupational health;
- (iii) where no concerns have been upheld by a Fitness to Practise Panel (if concerns have been referred to a Panel, reassessment shall take place only if these are resolved);
- (iv) subject to the school's contractual agreement with the trainee and the availability of a suitable placement.

27 Deferral of a placement which requires reattendance at the placement will normally take place in the next scheduled slot for the placement.

FITNESS TO PRACTISE

28 The employer's disciplinary or fitness to practise procedures will apply on this course.

29 The University Fitness to Practise procedure may also apply on this course. Where a student is subject to a Fitness to Practise referral, continuation on the course, and engagement with current and future assessment or retrieval opportunities related to professional practice will only be possible:

- (i) where the Fitness to Practise process deems this to be appropriate and
- (ii) where any precautionary measures linked to practice are lifted.

VERSION CONTROL STATEMENT

Version number	2
Date approved by Academic Board	Approved by Education Committee, 30/07/2026
History of revisions of the Document	Version 1, approved by Academic Board, 10/09/2024 Version 2, approved by Education Committee, 30/07/2026. Supersedes all previous versions.