

ADDITIONAL COURSE REGULATIONS

INTRODUCTION

Course title	PG Dip Business Administration Collaborative Leadership
Course SITS code(s)	P2895001
Protected titles/awards (only available to students who pass all academic and professional requirements)	N/A
Implementation date	September 2026
Applies to	All Cohorts, except as identified below

1. The Regulations for Taught Awards apply in full to this course, except as detailed in these Additional Course Regulations. In any conflict between the two, this document shall take precedence.
2. The Senior Leadership Apprenticeship course is governed by the Regulations for Taught Awards.

ASSESSMENT

3. While undertaking the Senior Leadership Apprenticeship (SLA), marks for participants' formative assessments are assessed summatively against the criteria for the Postgraduate Diploma Business Administration Collaborative Leadership. These marks are for internal use and are not shared with students or employer during the period of study on the SLA.
4. Upon completion of the Apprenticeship Assessment for the SLA or on completion of all learning for the course, SLA participants can request that the University assesses their formative work for an award of Postgraduate Diploma Business Administration Collaborative Leadership.
5. Formative work completed for the SLA, when summatively assessed against the criteria for the PG Dip Business Administration Collaborative Leadership, is counted as a first assessment attempt.

RETRIEVAL

6. SLA participants submitting formative work for assessment on this course are not eligible for Retake of failed modules.
7. SLA participants are eligible for up to three reassessment attempts.
8. An SLA participant's first reassessment attempt must be taken in the next available timetabled assessment period.

9. An SLA participant's second reassessment attempt must be taken in the next available timetabled assessment period without attendance.
10. An SLA participant's third reassessment attempt must be taken in the next available timetabled assessment period without attendance.

COMPENSATION

11. An SLA participant submitting formatively assessed work for summative assessment on this course is eligible for compensation in line with the Regulations for Taught Awards.
12. An SLA participant will not be eligible for compensation if, in future, they undertake the MBA award.

VERSION CONTROL STATEMENT

Version number	2
Date approved and by which body	Approved the Education Committee, 2 nd September 2026
History of revisions of the Document	Version 1 approved by Academic Board, 7 July 2022 Version 2, approved by Education Committee, 02.09.2026. Supersedes all previous versions.