

BLACKBOARD ALLY – EASY AS 1-2-3

Providing you with alternative formats for your Blackboard module content.

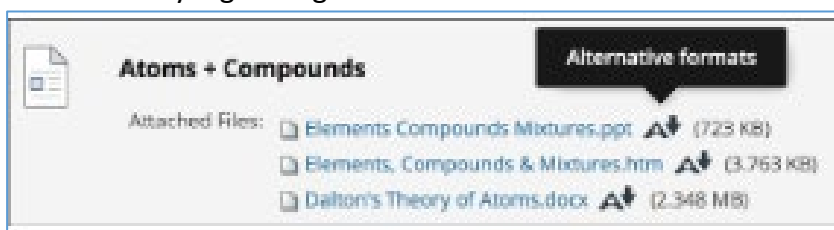
Your tutor will upload many different files into your Blackboard module. Blackboard Ally creates alternative formats for those files so you can choose the version that is best for your needs.

STEP 1: FIND THE FILE

Login to Blackboard, open the relevant module and find the item or file that you would like to view.

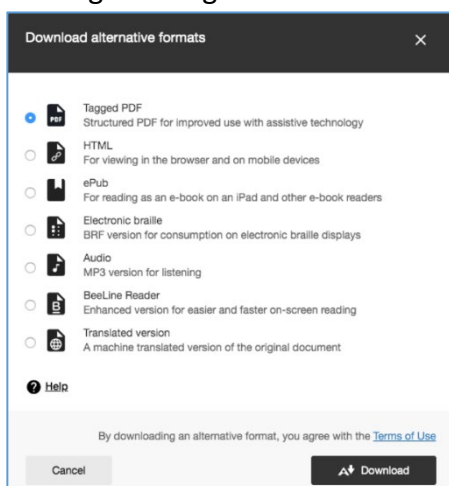
STEP 2: CLICK ON THE ALLY LOGO

Select the Ally logo to right of the item or file name to view the alternative formats menu.



STEP 3: CHOOSE FORMAT

Ally automatically converts resources into a variety of formats, from HTML and e-book for reading on mobile devices, to Electronic Braille for the visually impaired, and audio for learning on the go. You can use as many formats as you want!



Depending on the size of the file it may take a couple of minutes to generate.

Note: not every file can be converted so if you do not see the Ally symbol it is not possible to generate an alternative format for that file. Contact your tutor directly if you need an alternative format that is not provided by Ally.

FURTHER SUPPORT

If you have any technical issues using Ally please contact the i-zone at i-zone@canterbury.ac.uk who will either assist or escalated should further technical investigation be required.