

CONFIRMATION OF ACCEPTANCE OF STUDY POLICY FOR INTERNATIONAL STUDENTS

A student who requests a Confirmation of Acceptance of Study (CAS) from Canterbury Christ Church University to apply for Entry Clearance or Leave to Remain, under the Student Route of the Points Based System (previously know as Tier 4) must satisfy the University that they meet the requirements of the tier before a CAS will be issued. A CAS will only be issued if you have been offered, and accepted a place without any conditions to study a full time course at the University.

Please note that you may be granted an 'academically unconditional offer', either via UCAS or directly from the University. However, your offer will still contain immigration-related conditions that must be met before a CAS will be issued to you.

You will be granted a CAS if you meet the following requirements –

- You meet the Home Office and University requirements for English Language Levels. The University will require either a Secure English Language Test or will assess you by using other acceptable methods as stated on our website.
- You have paid the required deposit of the first year fees, or full tuition fees if studying for less than one year.
- You have signed the Immigration History Declaration Form that allows the University to make enquiries to the Home Office about your immigration history.
- You have signed the Student Route (formerly Tier 4) agreement confirming you will follow the Immigration Rules under Student Route of the Points Based System.
- You have provided a personal statement and an academic reference (some programmes require two academic references).
- You have provided the University with evidence that you have the required funds to make a successful visa application.
- If you have studied in the UK before you must provide the University with evidence of your immigration history including all visas that you have held and evidence of your studies in the UK.
- You must provide declare any visa refusals to the University and provide the Reasons for Refusal letter. Depending on the reasons for refusal the University may decide not to issue you with a CAS. We will not issue a CAS where credibility issues have been raised.
- The University will not issue you with a CAS if you have overstayed your visa at any time in the UK.
- A CAS will not be issued if you have, or will, exceed the maximum time allowed for degree level study or above.
- A CAS will not be issued if you have previously studied at the same, or higher, academic level in the UK under the Student route or the old Tier 4. This is because the University is unable to demonstrate to the Home Office that you are making academic progress.
- The University will not issue a CAS to any new applicant that has held Tier 4 leave but has failed to successfully complete their course.
- Continuing students will not be issued a further CAS to complete their studies if there is evidence provided to the Compliance Team that your attendance is unsatisfactory or that you are unable to complete the work that is required to obtain a pass at the end of the current academic year.
- If your visa is refused the University will make a decision as to whether to issue you with a further CAS depending on the reasons for refusal. Students should be aware that no new CAS will be issued if refused for credibility.
- CAS will not be issued to students who will arrive later than the last acceptable date of arrival. You should consult with the University if you are likely to be late for the start date of the course. You should consult <https://www.gov.uk/visa-processing-times> to see if you have enough time to arrive before the last acceptable date of arrival that is stated on your CAS.

If you are applying from within the UK –

- There must be 28 days from the expiry date of your last visa and the start of your new course.
- You have valid leave to remain in the UK as a Tier 4 student or in a category which permits you to switch into Student Route
- You can only apply to extend your leave to study, if your current period of Tier 4 leave is sponsored by: i. an HEI; ii. an overseas HEI; iii. an embedded college offering pathway

courses; or iv. an independent school. If you are currently sponsored by any other type of institution you must apply for a visa from outside of the UK if you wish to undertake further study under Tier 4 with the University.

Students who interrupt their studies

- If you are a Student Route/Tier 4 student who needs to interrupt your studies, you will only be issued with a CAS for a return to your studies if you have provided the University evidence that you returned to your home country whilst on interruption.

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