PARTNER PROPOSAL FORM FOR NEW COLLABORATIVE PARTNERSHIPS

*This form should be submitted for Academic Strategy Committee consideration prior to the commencement of due diligence enquiries and prior to the approval of any detailed Planning forms by the Faculty Programme Planning executive. Consideration of this form will enable the Academic Strategy Committee to assess the potential benefits and risks of a proposed collaborative partnership and to decide whether or not to authorise further development. The Academic Strategy Committee may decide to refer high risk proposals to the Senior Management Team for consideration.*

This paper should be submitted to the Academic Strategy Committee, by an In-Principle Paper for each of the programmes intended for delivery with the Collaborative Partner.

**THE PARTNER**

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| 1. **INFORMATION ABOUT PROSPECTIVE PARTNER**   If more than one partner is involved in the proposed collaboration, please specify this in section 7 of this form. Use this section to identify the lead partner (if applicable) | |
| Official Name of Proposed Partner, and location |  |
| Country of delivery (if different to the above) |  |
| Name and Job Title of Head of Institution |  |
| Web address |  |

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| 1. **LEGAL STATUS OF PROPOSED PARTNER****(please tick relevant box and provide details where required)** | |
| Is it likely that the partner has the capacity to contract with the University (Due Diligence enquiries will confirm) | YES/NO |
| Please indicate whether the proposed partner is a registered company / higher education institution / charity / public body / other educational institution / other |  |
| In the case of an ‘other educational institution’ or ‘other’, please specify: | |
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| 1. **RATIONALE AND STRATEGIC FIT** |
| *a) Will the proposed partnership be a short-term or a long-term collaboration; is it likely to lead to additional outcomes, such as research and knowledge transfer, and staff and student exchange; will it enhance widening participation; in what ways will the contribution of the partner enhance the University’s strategic reach?*  *b) How well does the proposed collaboration build on the academic strengths of the School/Centre or Faculty concerned; is there appropriate internal academic expertise to support the collaboration; how well does the portfolio of the partner organisation match that of the University?*  *c) How will the proposed partnership link to the relevant School/Centre and faculty business plans?*  *d) How will the partnership enhance the University’s position, locally, regionally or nationally; how will it contribute to the University’s Internationalisation Strategy; how will the partnership contribute to educational capacity building?* |
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| 1. **SUMMARY OF ACADEMIC COLLABORATION PLANS** | |
| Rationale (including identified deliverables and objectives): | |
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| Likely numbers of students (annual intake) |  |
| Timescales – for introduction and subsequent key milestones |  |

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| 1. **KNOWN RESOURCE IMPLICATIONS** |
| *Please consult with the appropriate professional service department to provide details of:*  *a) potential income from the partnership;*  *b) the type of resource and likely costs which may include: learning resources, teaching space, residential accommodation and staffing costs;*  *c)* *any exceptional costs that may be incurred in pursuing this partnership. This section should take account of costs of overseas venue checking and validation, external examiners travelling abroad, exceptional Board of Examiners expenses, and exceptional staffing costs.*  *d) the likely financial sustainability of the proposed partnership.* |
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**Risk Considerations**

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| 1. **TYPE(S) OF COLLABORATIVE PROVISION** | |
| Articulation |  |
| Franchise |  |
| Joint Award |  |
| Dual Award |  |
| Distance Delivery |  |
| Validation |  |
| Other (please specify) | |
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| 1. **OTHER PARTIES TO THE PARTNERSHIP** | |
| *Please advise if the proposed collaboration involves a third party or multiple parties. Please provide details of all parties and the nature of their involvement in this collaboration* |
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| 1. **INDICATORS OF ESTEEM** |
| *Please identify any identified evidence of the reputation standing of the proposed partner* |
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| 1. **THE PROPOSED PARTNER’S EXPERIENCE OF UK HIGHER EDUCATION** |
| *Please identify*   1. *any other UK or international HE partners that the proposed collaborative partner has* 2. *whether the proposed collaborative provision proposes taking on work formerly undertaken with another UK partner* |
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| 1. **SUMMARY OF RISK CONSIDERATIONS** |
| *Please identify any risks or issues that will need further investigation as part of preparing a full submission to the Academic Planning Committee and the development of the contractual agreement.* |
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| 1. **SPONSORSHIP OF THE DEAN OF FACULTY** |
| *Where more than one faculty is involved, please indicate the lead faculty* |
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| 1. **INTENDED DATE FOR CONSIDERATION OF PROPOSAL BY THE ACADEMIC STRAEGY COMMITTEE** |
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Please send to Claire Anderson ([Claire.anderson@cantebury.ac.uk](mailto:Claire.anderson@cantebury.ac.uk)) for submission to the Academic Strategy Committee.