



Quality Development Framework for Extended Services Training Programme

Quality in Study Support (QiSS) is offering a tool complete with a training package for Local Authority Officers and Practitioners involved in developing Extended Services provision. The training programme offers a self-evaluative approach and defines three developmental levels of good practice. It may also be used within Local Authorities as the criteria for formal recognition of Quality in Extended Services good practice in schools, consortia or clusters via the QES Recognition Scheme.

WHO IS THE TRAINING FOR?

- Local Authority Strategic Managers
- Extended Services Co-ordinators and Cluster Co-ordinators
- Officers with a remit for aspects of the core offer for example, Study Support, Childcare, Adult Education
- School based professionals and multi-agency based professionals

TRAINING OPTIONS

Training is based around two sections of the QDF: The Guidance, and Audit and Planning Tool and the 15 Quality Themes from the Framework, and can be tailored to the needs of individual Local Authorities.

The training packages are;

Half-day refresher (*intended for LAs using the original IQF and/or QES who wish to update their knowledge*)

- An overview of the revision
- An opportunity to engage with and discuss the new Guidance, Audit and Planning Tool
- Opportunity for Officers and/or Practitioners to update their knowledge of the new themes including next steps and support for the transition process

One-day Training

- An overview of the QDF
- Opportunity to engage with the new Guidance, Audit and Planning Tool, and through a Critical Friend approach develop a dialogue using the questions, descriptors and criteria in the framework
- Support with embedding the framework with a Local Authority Strategy and next steps including an overview of the QES process

Two-day Training

- An overview of the QDF
- An opportunity to engage with the new Guidance, Audit and Planning Tool as a training exercise
- Dialogues and Critical Friend style conversations using the questions, descriptors and criteria in the QDF
- Support with how best to embed the framework as part of LA strategy and next steps
- A focus on practice and the kinds of developments that may be desirable
- Support with relating the QDF to other Local Authority strategies and self-evaluation tools
- An overview of the QES process and the basic requirements
- Support with developing capacity and structures to enable the roll out of QES

<p>Fees for up to ten attendees (includes QDF framework document) at client's premises;</p> <table border="0"> <tr> <td>Half Day</td> <td>£800.00</td> </tr> <tr> <td>One day</td> <td>£1,100.00</td> </tr> <tr> <td>Two days</td> <td>£1,500.00</td> </tr> </table> <p>Additional places will be charged at £15 per person. If venue has to be hired by QiSS this will be invoiced separately.</p>	Half Day	£800.00	One day	£1,100.00	Two days	£1,500.00	<p>For further information and an application form contact:</p> <p>Quality in Study Support (QiSS) Tel: 01892 507657</p> <p>Email: QiSS.enquiries@canterbury.ac.uk</p>	<p>QiSS Canterbury Christ Church University Oak Lodge, Salomons Estate Broomhill Road Southborough Tunbridge Wells TN3 0TG</p>
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www.canterbury.ac.uk/education/quality-in-study-support/recognition/extended-services-and-qes/extended-services-recognition-scheme.aspx

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