



## Additional Courses offered by Qiss, Canterbury Christ Church University 2011/12

### 'First Steps'

First Steps is an introduction to quality assurance in the area of study support (out of schools hours learning). It will provide you with a framework and audit tool for the identification of areas of development. The framework is based on the more detailed national quality assurance framework (Extending Learning Opportunities: a framework for self-evaluation in study support) developed for study support which is published by the Department for Education. The course provides an introduction to quality assurance and lays the foundation for the nationally recognised quality assurance status kite mark QiSS (Quality in Study Support).

### 'Impact and evaluation methodology'

This course will develop your understanding of the different ways that schools can use existing data to measure the impact of provision. You will look at issues related to how data is presented and drawing meaningful conclusions from it. You will learn about handling and interpreting data to draw robust and valid conclusions as well as potential pitfalls in trying to differentiate between 'cause and effect', and 'associations and correlations' within data.

You will be encouraged to critically examine a number of case studies that attempt to show the impact of provision on student achievement and explore how lessons learned can be applied to your own context.

### 'National critical friend (QiSS and QES chair)'

Successful completion of this course will qualify you to chair the nationally recognised QiSS (Quality in Study Support & Extended Services) quality assurance recognition schemes for study support and extended services. These are currently held by over 1,000 schools, clusters of schools and educational providers and are available at three levels.

As a trained chair you will lead this process. You will learn the requirements of the recognitions at each level, how to make appropriate judgements, scrutinise evidence and lead a team of peers during a recognition visit or meeting. Such skills are transferable in terms of the quality assurance processes but are invaluable for aspiring leaders who wish to develop in terms of making informed judgements, managing a process and delivering constructive feedback.

Qualifying to become a chair is a combination of course participation and leading a recognition meeting under supervision.

### 'QiSS and QES quality assured framework support course'

This course will provide you with a greater understanding of the national quality development frameworks used to quality assure and develop study support (out of school hours learning) and extended services.

You will gain an understanding about how the Quality Development Framework (QDF for Extended Services) and the Extending Learning Opportunities: A framework for self-evaluation in study support (ELO) (for Study Support), can be used as audit tools and to promote improvement in areas such as: finding out what is needed; managing improvement; measuring the difference; identifying leaders of learning and developing partnerships. The course is available as a refresher for those familiar with the frameworks and their predecessors

### 'Support to develop your QiSS and QES Quality Mark'

We offer two national quality assurance recognition schemes for study support and extended services. These are currently held by around 1,000 schools, clusters and education providers. This course will provide you with an outline of the requirements of these schemes. You will become familiar with the quality assurance frameworks and the requirements for recognition which are a self assessment and a portfolio of evidence.

There are different courses available for those wishing to achieve Quality in Study Support (QiSS) or Quality in Extended Services (QES) at each of the three levels of recognition; Emerged, Established and Advanced. These levels are progressive, each build on the previous one in helping centre/clusters audit, strategically plan and evidence the quality and impact of their provision.

***For further details on all the above courses please contact Carol Standen at the QiSS office Telephone 01227 863029 or email [carol.standen@canterbury.ac.uk](mailto:carol.standen@canterbury.ac.uk)***