

## **REFERENCE FORM**

**To the Candidate:** Please insert below your name in full (**BLOCK CAPITALS**) and the title of the course for which you are applying. Please pass this form to the person who you have nominated as your referee on your application form. Please note we will need either an academic reference or, if you have been out of education for some time, a reference from a current or previous employer. We cannot accept references from family members or friends.

Dear Referee

**Name of Candidate** \_\_\_\_\_

**Course** \_\_\_\_\_

The above named person has applied for admission to this University and has given your name as a referee. I should be very grateful if you would answer the following questions about the above named candidate, and return this form to me at **Canterbury Christ Church University, Rowan Williams Court, 30 Pembroke Court, Chatham Maritime, Kent ME4 4UF.**

Yours faithfully

Nicola Price  
Faculty of Education Administrator Chatham Campus

1) **How long have you known this candidate?** \_\_\_\_\_

2) **In what capacity is this candidate known to you?** \_\_\_\_\_

3) **What is your general estimate of this candidates character and fitness for a course leading to a higher degree, advanced diploma or certificate, as indicated above?**

4) **Please write comments relating to the above applicant using the headings given below as guidance. Please add anything which you think is relevant bearing in mind the course for which the application is made.**

1. Communication

2. Initiative

3. Motivation/ Commitment

4. Confidence

5. Potential to follow a personally and academically challenging education programme

6. Reliability

7. Sociability

8. Health and attendance record

9. Athletic/ social/ other interests

Continued overleaf

5) Have you any further comments you would like to make?

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Signed: \_\_\_\_\_ Address: \_\_\_\_\_

Date: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_